

**Hemophilia Alliance Foundation
Project/Patient Assistance Grant
Sample Itemized Budget and Narrative**

Line-Item Description	Total Line-Item Cost	\$ Amount Requested	\$ Other Funding Source
Consultants: Planning Consultant @ \$100/hr. for 20 hrs.	\$2,000.00	\$1,000.00	\$1,000.00
Project Grant Personnel: Program Coordinator @ 2.5% time	\$2,000.00	\$2,000.00	\$0.00
Tuition/Registration: Registration for crisis intervention counseling certification for 2 @ \$1,000 ea.	\$2,000.00	\$1,000.00	\$1,000.00
Equipment; 2 iPad @ \$1,000 each	\$2,000.00	\$1,000.00	\$1,000.00
Patient Assistance Grant Personnel: Program Coordinator @ \$40/hr. for 5 hrs.	\$200.00	\$200.00	\$0.00
Patient financial Assistance: Approx. \$200 for up to 14 pts/families	\$2,800.00	\$2,800.00	\$0.00
Total	\$11,000.00	\$8,000.00	\$3,000.00

Budget Narrative

Planning Consultant: The planning consultant is a newly contracted person who will identify experts in the mental health field to provide educational sessions on topics important to the bleeding disorders community. The planning consultant will invite a speaker, plan, and oversee the mental health program for the weekend encounter. This person will work with the program planning coordinator and other permanent staff to coordinate all aspects of the program. It is estimated that the planning consultant will spend approximately 20 hours on this project at \$100/hour for a total cost of \$2,000. The total cost for the planning consultant is \$2,000 of which \$1,000 is requested for this grant and \$1,000 to be paid for by our local hemophilia chapter.

Project Grant Personnel: The program planning coordinator is a full-time staff member at the HTC who will be spending 2.5% of her time on the project. She will be working with the planning consultant and the other members of the HTC staff, as well as members of the local hemophilia chapter, coordinating all aspects of the mental health weekend. The total cost for the program planning coordinator for time spent on this grant's project is \$2,000, all of which is requested from this grant.

Tuition/Registration: It is anticipated that 2 individuals (registered social workers at the HTC) will register and attend a 2-day training program on emergency mental health interventions at XXX University in preparation for the mental health weekend. The program (Crisis Intervention Counseling Certification) is offered by the American Institute of Health Care Professionals, Inc. and is designed for qualified professionals including physicians, nurses, counselors, social workers, and other professional providers. At the end of the 2-day training program the 2 individuals will receive certification in crisis intervention counseling. The tuition/registration is \$1000 per person attending the conference. The total cost for tuition/registration is \$2,000 of which \$1,000 is requested on this grant and \$1,000 to be paid for by our local hemophilia chapter.

Equipment: Two iPads are requested for use by the planning consultant and our hemophilia social worker for use in planning and implementing the mental health program for the weekend encounter. Cost: 2 iPads at \$1,000 each for a total of \$2,000. \$1000 is requested from this grant and \$1000 will be paid by our local hemophilia chapter.

Patient Assistance Grant Personnel: \$200 is requested for time spent (@ \$40/hr. for 5 hrs.) by the program planning coordinator at the HTC who will be coordinating the patient assistance grant. This will involve processing all patient/family requests for emergency patient assistance funds, communicating with the executive board for application approval, and processing and sending out checks to agencies for which emergency funds are requested.

Patient Assistance: It is anticipated that 14 bleeding disorder patients/families will be requesting emergency financial assistance for this coming year. At \$200 on average per patient/family, the total cost for emergency patient assistance is anticipated to be \$2,800, of which the total amount is requested from this grant. Patient assistance guidelines are attached to this grant application.

TOTAL HAF GRANT REQUEST: \$8,000