



## Board Member Job Description

**Purpose:** The Board members of the Hemophilia Alliance Foundation (HAF) support the organization's mission by providing their professional expertise; their diverse knowledge of constituent perspectives; their connections to local, national resources, colleagues or peers; and their philanthropic support.

In addition, a Board member has the following core responsibilities:

- Participates in the creation, implementation, and progress monitoring of the organization's strategic plan;
- Serves on at least one standing committee of HAF's Board;
- Attends, and actively participates in, scheduled Board meetings and activities;
- Represents HAF at events and other activities, but does not act as the Spokesperson of HAF unless designated by the Board Chair;
- Reviews and provides input on HAF's annual budget;
- Participates in the recruitment and orientation of new Board members who represent the community: professionally, ethnically, geographically and culturally;
- Adheres to all procedures and guidelines of the foundation including, but not limited to, the Conflict of Interest Disclosure Statement and Confidentiality Agreement.
- Participates in the annual evaluation process of the Board and the performance of the organization and its mission.